

**STATE OF TEXAS
COUNTY OF BURNET
CITY OF MARBLE FALLS**

On this 7th day of January, 2021, the Planning and Zoning Commission convened at the Lakeside Pavilion in response to COVID-19, having been posted as prescribed by law, with the following members present in accordance to-wit:

MEMBERS PRESENT:	Fred Zagst Darlene Oostermeyer Greg Mills William "Dee" Haddock Tom Martin Jason Coleman Angela Taylor	Chairman Vice-Chairman Commissioner Commissioner Commissioner Commissioner Commissioner
MEMBERS ABSENT:	None	
STAFF PRESENT:	Valerie Kreger Kristen Jones Thomas Crane	Development Service Director Development Service Technician Fire Marshall
VISITORS:	None	

1. **CALL TO ORDER AND ANNOUNCE PRESENCE OF QUORUM:** Chairman Zagst called the meeting to order at 6:00 pm and declared a quorum of the Commission is present to conduct the meeting.
2. **CITIZEN/VISITOR COMMENTS:** This is an opportunity for citizens to address the Planning and Zoning Commission concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Commission. The Chair may place a time limit on all comments. Any deliberation of an issue raised during Citizen Comments is limited to a proposal to place it on the agenda for a later meeting.
3. **REGULAR AGENDA:** The Commission will individually consider and possibly take action on any or all of the following items:
 - A. **Discussion and Action** regarding election of Commission Chairman and Vice-Chairman for 2021. Commissioner Oostermeyer moved to re-elect Chairman Zagst as Chairman. Commissioner Haddock seconded the motion and it passed carrying a 7-0 vote. Commissioner Martin moved to re-elect Commissioner Oostermeyer as Vice Chairman. Commissioner Haddock seconded the motion and it passed carrying a 7-0 vote.
 - B. **Discussion and Action** regarding approval of the minutes from the December 15, 2020, regular meeting. Commissioner Oostermeyer moved to approved the minutes and Commissioner Martin seconded the motion. The motion passed carrying a 7-0 vote.
 - C. **Discussion and Recommendation** regarding a Final Plat of Roper West Phase 1, City of Marble Falls, Burnet County, Texas. Case 2020-37-FP. (*Ellison Roper Land Corporation and Endeavor Properties, LLC, owners, and Mehdi Ali for Endeavor Properties, LLC, applicant*). Valerie Kreger, Director of Development Services, addressed the Commission stating that the applicant has request to postpone.

4. UPDATES, ANNOUNCEMENTS AND FUTURE AGENDA ITEMS**A.** Update regarding City Council disposition on Planning and Zoning Commission items

1. Granite Mesa Minor Replat, 2020-33-P
2. Roper Ranch PDD, Case 2020-20-PDD

B. Overview of the monthly Building Permit Summary and Construction Update:


1. December Building Permit Summary

C. Department and City Updates

1. Valerie Kreger announced her retirement in March of 2021

5. ADJOURNMENT: There being no further items to discuss, Commissioner Mills made a motion to adjourn the meeting and Commissioner Taylor seconded. The motion carried a vote of 7 - 0 and the meeting was adjourned at 6:14 pm.

Fred Zagst, Chairman



Kristen Jones, Commission Secretary